



THE MUSIC LIBRARIES TRUST

SUPPORTING EDUCATION AND RESEARCH IN MUSIC LIBRARIES

Trustees' Report and financial statements for the year ended 30 September 2020

THE MUSIC LIBRARIES TRUST

The Music Libraries Trust was established as The Ermuli Trust by a declaration of trust from 15 January 1982. The Trust was registered with the Charity Commission (registration number 284334) on 24 March 1982, as a charity whose purpose is to promote education and training in music librarianship.

Its name was changed to the present style by a supplemental deed of 23 November 1994.

Address	Jerwood Library of the Performing Arts Trinity Laban Conservatoire of Music and Dance King Charles Court, Old Royal Naval College London SE10 9JF
Email	secretary@musiclibrariestrust.org
Trustees	Sally Groves MBE (Chair) Sarah Akroyd (from July 2020) Peter Baxter Richard Chesser Barbara Eifler Michael Fend Lewis Foreman Jennifer Goodwin Christopher Jackson (Treasurer) Helen Mason Pam Thompson George Vass Nicholas Williams
Secretary	Edith Speller
Bursaries Administrator	Megan Dyson (to 14 Oct 2019) Kirsty Morgan (from 15 Oct 2019)
Patrons as of 30 Sep 2020	Julian Anderson Michael Berkeley CBE [Baron Berkeley of Knighton] Ian Bostridge CBE Sian Edwards Dame Evelyn Glennie CH Gavin Henderson CBE Graham Johnson OBE Sir Nicholas Kenyon Prof. Nicola LeFanu Prof. Julian Lloyd Webber Anthony Payne Judith Weir CBE John Williams AO OBE John Wilson

THE MUSIC LIBRARIES TRUST

Trustees' Report for the year ended 30 September 2020

Objectives of the Trust

The Trust provides support for the education and training of music librarians. It also encourages and supports research into music librarianship, music bibliography and related disciplines. Since 1982, the Trust has worked in conjunction with the International Association of Music Libraries (IAML) UK Branch (from 2002 UK & Ireland Branch) to provide a focus for the inception of new ideas and for the skills of music librarians to be re-evaluated in the context of new technologies and changing bibliographical techniques.

Activities during the period

Projects

A significant proportion of our funds are held in reserve for the Ian Ledsham international conference bursary so their use is restricted. As our remaining unrestricted funds are more limited, the Trust carefully evaluates any applications for project funding before awarding a grant.

Survey of music library users and staff

The Trust commissioned a large-scale survey of music library users and staff in the UK and Ireland from Dr. Michael Bonshor which took place in summer 2020. The executive summary results were published in December 2020 and can be accessed via the news story on the homepage of the Music Libraries Trust website, www.musiclibrariestrust.org. We're very grateful to everyone who took the time to complete the survey; to our researcher Dr. Michael Bonshor who carried out the survey and analysed the results; and to the Postlethwaite Music Foundation, who awarded a £1000 grant to the project to cover the costs of the data analysis.

We hope the survey results will be used to improve music library services through the provision of data for lobbying and advocacy for music libraries and their service users and will welcome any and all assistance with publicising the survey results to aid in this.

A summary of recommendations made by the report are as follows:

- Explore options for lobbying and funding for music libraries
- Increase access to appropriate musical training for music library staff
- Survey library users to evaluate their needs regarding printed stock, musical genres and repertoire, number of parts in sets, digital versions of music, and interlibrary loans
- Use survey outcomes to tailor purchasing, stock replenishment and service provision to the needs of the users
- More rigorous monitoring of the condition of printed stock
- Increase provision for repairs and replacements of physical stock
- Update and increase information that is available in online catalogues
- Circulate information about available services and resources, including updates about stock acquisitions
- Provide easily accessible sources of information about how to use the services and access the resources
- Increase technical support for users accessing online services and resources
- Organize outreach events to promote music library services
- Explore ways of integrating services and resources on a national basis

National Library of Scotland: Gaelic Arts Access Project

The Trust awarded a £1000 grant to this project last year. The project employs a Rights Clearance Officer to enable the library to add around 350 items of in-copyright material to their Digital Gallery, and in addition provide an opportunity to create oral histories and field recordings to enrich the collections of the music and language of the Gaelic tradition in Scotland. The project is ongoing and is anticipated to complete in Spring 2021. As our original award covered the travel costs of the project officer and Covid-19 rendered the travel impossible, Trustees agreed that our award could instead be used to extend the project officer's contract and enable their excellent work to continue for longer.

Projects list

The Trust maintains a list of suggestions for potential research projects, and appreciates the input and suggestions made by the IAML (UK & Irl) Documentation Committee in this process. The list can be accessed on the Trust's website (www.musiclibrariestrust.org/projectideas/).

Trustees and Officers

This year we said goodbye to Megan Dyson our Bursaries Administrator with sincere thanks for her hard work and dedication to the role over a number of years. We welcomed Kirsty Morgan as our new Bursaries Administrator who is a past bursary recipient herself! We also welcomed Sarah Akroyd of Nottingham Libraries as a trustee representing the interests of public library staff and services. We are still seeking representation from the Republic of Ireland.

At present our trustee meetings are all held online; once meeting in-person is possible again we have agreed to only meet once a year in person in London and otherwise meet online, which we hope will make it easier for trustees from around the UK and Ireland to participate in meetings.

Patrons

There were no changes to our patrons this year; we welcome the ongoing support for music libraries shown by our patrons.

Bursaries for the professional development of individual music librarians

IAML (UK & Irl) Annual Study Weekend (ASW)

Two bursaries were awarded to enable individuals to attend the IAML (UK & Irl) Annual Study Weekend planned for April 2020. Unfortunately the event had to be cancelled due to the COVID-19 pandemic. The Trust hoped to carry the bursaries over to the 2021 event, but learned after the period covered by this report that the 2021 event has also been affected so this will not be possible.

The Trust is very grateful to Music Sales Trust for generously funding a bursary this year, and for their flexibility in allowing us to use the funds as required since the event was cancelled.

Ian Ledsham Bursary Fund

The Ian Ledsham Bursary Fund, a joint initiative between the Trust and IAML (UK & Irl) and now administered by MLT, awards a bursary to support an individual's attendance at the annual IAML international conference. As with the ASW above, the

2020 event unfortunately did not take place in person. As a result the bursary was not awarded this year.

E.T. Bryant Prize

The E.T. Bryant Prize (£300) is awarded jointly by the Music Libraries Trust and IAML (UK & Irl). It is awarded for a significant contribution to the literature of music information fields; namely, those professions found within libraries, museums, archives and records management. Award applications are welcome from any of the following: Library and Information Science students (or group of students), current or recent postgraduate researchers, and music information professionals who are in the first five years of their career employment.

In 2019 the prize was awarded to Kirsty Morgan (National Library of Scotland) for a dissertation for the degree of MSc at the University of Strathclyde entitled *Linked Data in Small Archives. A case study of the David Fanshawe World Music Archive*.

Financial summary

In its financial year ending 30 September 2020, the Trust's gross receipts were £1,801.54 and its gross expenditure was £3,853.95. At the year end funds totalled £35,023.17. The Trust's expenditure exceeded receipts due to our decision to fund an extensive music library user and staff survey as a priority to support music libraries in the UK and Ireland (see Projects section above).



Christopher Jackson (Treasurer)

Sally Groves (Chair)



The Music Libraries Trust

Balance Sheet

Period 1 October 2019 - 30 September 2020

Receipts	01.10.19 - 30.09.20	01.10.18 - 30.09.19
Donations	£578.00	£471.00
Ian Ledsham Bursary Fund	£75.75	
Grants	£1,000.00	
Deposit Interest	£147.79	£209.50
HMRC Gift Aid Refund		
	£1,801.54	£680.50
Deduct: Payments		
Awards (see notes page 2)	£2,875.00	£150.00
Bursaries (see notes page 2)	£670.00	£1,368.10
Printing, postage stationery, advertising, website	£94.35	£100.43
Travel	£214.60	£612.20
	£3,853.95	£2,230.73
Receipts less payments	-£2,052.41	-£1,550.23
Accumulated funds at the beginning of the year	£37,075.58	£38,625.81
Accumulated funds at the end of the year	£35,023.17	£37,075.58
Represented by		
Deposit Account 30 September 2020 (CCLA)	£34,694.51	£37,046.72
Current Account 30 September 2020 (Natwest)	£328.66	£264.36
		-£85.50
		-£150.00
Total	£35,023.17	£37,075.58

Notes to the accounts

Awards		
E T Bryant Prize 2020 (IAML UK& Irl) - payment deferred		
Michael Bonshor for Survey of Music Libraries Project: Fee 1 of 3 (October 2019)	£750.00	
Michael Bonshor for Survey of Music Libraries Project: Fee 2 of 3 (June 2020)	£1,125.00	
National Library of Scotland for Gaelic Arts Access Project (April 2020)	£1,000.00	£2,875.00
Accumulated Funds		
Reserve fund for ET Bryant Award (£ 150.00)		
Bursaries Awarded		
IAML (UK & Irl) ASW Leeds, April 2020		
- Conference Fees (KC, DB)		£670.00
		<u>£3,545.00</u>

Receipts and Payments

Period 1 October 2019 - 30 September 2020

Receipts			Ireland
Bank Interest (CCLA) to 31 December 2019	£53.81		
Bank Interest (CCLA) to 31 March 2020	£53.76		
Bank Interest (CCLA) to 30 June 2020	£29.81		
Bank Interest (CCLA) to 30 September 2020	£10.41	£147.79	
Postlethwaite Music Foundation grant to fund Survey of Music Libraries Project (October 2019)		£1,000.00	
Anonymous donation to MLT funds (February 2020)	£500.00		
EH donation (in lieu of membership fee IAML UK & Irl) (June 2020)	£78.00	£578.00	
IAML (UK & Irl) 2019 accounts interest for Ian Ledsham Bursary Fund (February 2020)		£75.75	
Total		<u>£1,801.54</u>	£-
Payments			
Peter Baxter: travel to meeting 14 October 2019	£56.10		
Kirsty Morgan: travel to meeting 14 October 2019	£97.00		
Megan Dyson: travel to meeting 14 October 2019	£61.50	£214.60	
Edith Speller: Squarespace annual fee for MLT website hosting (October 2019)		£94.35	
Total		<u>£308.95</u>	£-